



Madison Surgical Associates
GENERAL SURGERY • WEIGHT LOSS SURGERY CENTER

Ravindra Mailapur, MD, FACS

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UPDATED OFFICE POLICIES AS OF JULY 1ST, 2019

No Show/Last Minute Cancellation Fee

Due to the increase of **no-show appointments and last-minute cancellations**, there will be a **\$25 fee billed to patients** that fail to contact us at least 24 hours prior to their appointment.

Please sign below for acknowledgement of this office policy update.

Print Patient Name

Patient Signature

Date

Additional Person for Release of Information

Purpose: To ensure authorization that releases Madison Surgical Associates to speak with additional persons regarding patient care.

I, _____, patient of Madison Surgical Associates, authorize the following individuals to be able to discuss my care and/or appointments at Madison Surgical Associates with my attending physician and clinical staff, as well as any insurance or billing issues.

Name

Relationship

Name

Relationship

Name

Relationship